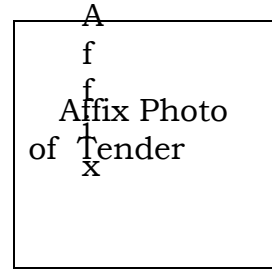


TELANGANA STATE ROAD TRANSPORT CORPORATION



To
The Regional Manager
T.S.R.T.C Khammam Region.

SUB: TENDERS :- Submission of tender for awarding contact for providing Attenders, distribution of ½ liter / 1 ltr mineral bottles supplied by Corporation – Provision & maintenance of CDs/ Pen drive Video & Audio in Non A.C Lahari Buses/Rajadhani A.C buses of _____ Depot- Reg.

Ref: Tender notification M1/725(05)/2025-RM:KMM, dt.13.05.2025.

I/We hereby submit tender for awarding of contract for providing Attenders, daily maintenance Like dusting, washing, cleaning, distribution of ½ liter / 1 ltr mineral bottles supplied by Corporation – assistance to passengers luggage loading & un-loading & provision & maintenance of CD / Pen drive Video & Audio in Rajadhani buses of Khammam Region together with Cell phone etc in Non A.C Lahari Buses /Rajadhani A.C buses of _____ DEPOT subject to the terms and conditions and other rules stipulated by the Corporation which are made available to me along with the tender form.

Place:

Yours faithfully

Date :

Encl: (Tender form)

SIGNATURE OF TENDERER

FULL ADDRESS:

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Tender form for awarding contact for providing Attenders with cell phone, daily maintenance Like dusting, washing, cleaning, distribution of ½ liter / 1 ltr mineral bottles supplied by Corporation - provision & maintenance of CD / Pen drive Video & Audio, assistance to passengers in loading & unloading of luggage etc in Non A.C Buses / Rajadhani A.C / LAHARI Buses of _____ Depot of Khamamm Region.

(To be filled in by the Tenderer)

1. Name of the Tender : _____ (in capital letters)

2. Father's Name : _____

3. AADHAR No. : _____

4. PAN No. : _____

5. Full Address of the Tenderer:

6. Nature of Work : providing Attenders with cell phone, daily maintenance Like dusting, washing, cleaning, distribution of ½ liter / 1 ltr mineral bottles supplied by Corporation - provision & maintenance of CD / Pen drive Video & Audio, assistance to passengers in loading & unloading of luggage etc in Non A.C Lahari Buses / Rajadhani A.C buses at _____ Depot of Khammam Region.

7. Labour License No. (if any) _____

8. Details of PF Code No. & ESI Code No. _____

9. Previous experience (if any) _____

10. Earnest Money Deposit Particulars: Registration fee for Down loaded
Tender form

_____ D.D / B.C. No. & Date _____

_____ Amount _____

_____ Name of the Bank _____

SIGNATURE OF THE TENDERER

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11. Providing of _____ Attenders for Buses at _____ Depot.

Amount Offered for Rs. _____

a) Provide CD/Pen drive Play, Audio-video & maintenance =

Rs. _____

(Quote not less than Rs.50/- per bus per month)

b) P.F.Registration Code no.& Validity. _____

c) EDLIF Registration Code NO. & Validity. _____

d) ESI Registration Code No. & Validity. _____

e) Labour licence No.(If any) _____

f) Pan No. _____

g) GST No. _____

12. I/We undertake the following sureties, who have signed hereunder as guarantors:

S.No	Name of the sureties Address	Surety With full	Occupation	Signature of the for the execution of the Agreement (Deed of License)
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1.

2.

h) Distribution of water bottle to passenger (bottles will supply by Corporation)

i) Supply of 5 leading news papers in Garuda Plus buses on free of cost.

I hereby agree to be awarded and willing to undertake the contract for providing attenders distribution of water bottles (supplied by Corporation) to passengers and CD Cassettes/Pen drive and maintenance of Video & Audio and assistance to passengers in loading & un-loading luggage in Non A.C Lahari Buses / Rajadhani A.C Buses of _____ Depot of Khammam Region for a period of (2) Two years on payment of the above amount, if the same is allotted to me.

I hereby agree to pay all Taxes wherever applicable to the concerned statutory authorities and reimburse the amount to TGSRTC in case TGSRTC is required to pay the same or already paid.

I conform my acceptance to the Terms and conditions stipulated by TGSRTC. In the event of my failure to abide by any of the terms and conditions, the EMD amount paid by me is liable for forfeiture.

(Signature of the Tenderer)

Place:

NAME IN CAPITAL LETTERS:

Date

ADDRESS:

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TERMS AND CONDITIONS OF THE TENDER FOR AWARDING CONTRACT FOR PROVIDING ATTENDERS AND SUPPLY OF ½ LITER / 1 LITER MINERAL WATER BOTTLES, CD CASSETTES/PEN DRIVE AND MAINTENANCE OF AUDIO & VIDEO IN Non A.C Lahari Buses / RAJADHANI/LAHARI A.C BUSES OF _____ DEPOT OF KHAMMAM REGION.

INTRODUCTION:

- 1) **a)** The Tender is for awarding contract for providing Attenders with Cell phone and supply ½ liter / 1 liter Mineral Water bottles and CD Cassettes/Pen drive and maintenance of Audio & Video in Rajadhani/LAHARI buses of _____ Depot of Khammam Region.
- b)** The Contract has to provide off reliever separately then only off reliever amount shall be allowed.
- 2) The contract is for a period of (2) two years and extendible one more year based on the performance of the contractor.
- 3) The Tender must be submitted in the prescribed Tender form. The Tender form is not transferable.
- 4) The Tender must be signed by the Tenderer only.
- 5) Each Tender form shall be accompanied by a Demand Draft / Banker's cheque drawn in favour of Accounts Officer, TGSRTC, Khammam Region from any Nationalized Bank towards EMD. Demand Drafts obtained from other than Nationalized Banks will not be accepted.
- 6) The EMD will not carry any interest. The EMD of the unsuccessful tenderers will be refunded only after finalization of tenders. The Corporation shall not be responsible for any delay in refund of EMD due to reasons beyond its control in finalizing tenders.
- 7) The Tender form completed in all respects, affixed with a recent passport size photograph, sealed in a cover shall be put in the Tender Box provided in the office of the Regional Manager, TGSRTC, Khammam Region.
- 8) The date for submission of completed Tender Form is **from 10.30 hrs to 14.00 hrs. on 05-06-2025 at RM's Office, Old Bus Station, Khammam.**
- 9) The Tenders will be opened at New Bus station, Khammam on **05-06-2025 at 15.00 hrs.** the Tenderer or his authorized representative may be present at the time of opening of Tenders.
- 10) Incomplete Tender form, tender form received after the stipulated time and date, Tender forms not accompanied by Demand Draft towards EMD will be rejected. Cheques in lieu of Demand Draft will not be honored. Tender form, with lesser value of Demand Draft will be rejected.
- 11) The Tender once submitted will not be permitted to be withdrawn. Corporation will not be responsible for the delay in finalizing tenders for reasons beyond its control viz., court directive etc.
- 12) The EMD of the tenderer will be forfeited under the following circumstances.
 - (i) When the tender form submitted by the tenderer other than the prescribed form, the Tender form becomes invalid.
 - (ii) When the EMD paid is less than what is stipulated in the tender.
 - (iii) When EMD is paid through other means i.e., in a manner other than what is stipulated in the Tender Notification.
 - (iv) When incomplete tender form is submitted or tender form with pre-conditions or additional conditions is submitted.

SIGNATURE OF THE TENDERER.

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- (v) When the tender is submitted in an unconcerned tender form.
 - (vi) When the tender is submitted for the business other than that notified.
 - (vii) If the successful tenderer fails to pay Security Deposit within 15 days from the date of communication.
 - (viii) If the Successful tenderer backs out from taking up of the contract, for whatsoever reason.
- 13) The Regional Manager / Tender Committee reserves the right to reject any tender or all the Tenders without assigning any reasons there for. Tenderer shall have no cause of action or claim against TGSRTC or its Officers – employees – successor – assignee for rejection of his tender.
- 14) The successful tenderer has to pay Security Deposit equivalent to (1) one month remuneration amount and enter into an agreement within 15 days from the date of communication of allotment. Otherwise allotment is liable for cancellation and the EMD paid by the tenderer will be forfeited. The Security Deposit will not carry any interest.
- 15) The successful tenderer shall supply and maintain the following items from the date of entering into agreement.
- 1. Supply 5 leading news papers on free of cost.
 - 2. Attenders : Each (1) one person per bus with Cell phone
 - 3. 1/2 liter/1 liter Mineral Water bottles supplied by Corporation in □ Rajadhani buses.
 - 4. Video/Audio, CD Cassettes/Pen drive
- 17 a) The successful tenderer shall distribution of 1/2 liter/1 liter Mineral Water bottles (which are supplied by Corporation) to the passengers who are travelling in the bus, (as one time of measure)
- b) The licensee shall supply CD cassettes pen drive E.2 per bus per day & Display of CD cassettes / Pen drive in the buses(both Audio/video) .
- c) The successful tenderer shall arrange one attender with Cell phone in each bus at his own cost.
- j) The Licensee shall organize washing cleaning of buses when they are away from Head Quarters
- e) The successful tenderer shall supply CD Cassettes/Pendrive (ie. Audio & Video) play each 2 per bus per day at his own cost.
- f) The cinemas only which are having legal validity are to be played.(Cinemas such as piracy etc., cinemas shall not be play).
- g) The Attenders shall assist to keep the bus in neat and tidy condition.
- h) The Attenders shall Assist the Passengers to keep the luggage loading and unloading, Display of CD Cassettes (Video & Audio), Supply of Water bottles and Refreshments to Passengers, Guide the passengers to use the Toilets, and also see Toilets Clean condition.
- i) The No.of buses are to be increased or decreased in any time.
- j) The Licensee shall no display any advertisement.
- 18) The Corporation shall have the right to FORFEIT THE SECURITY DEPOSIT paid by the contractor at any time, if the contract commits breach of any terms & conditions of the agreement.

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- 19) The contract can be terminated by giving three month's notice on by the licensee/Agency and one month notice by the Corporation. In such circumstances, the deposit which may remain to the credit of the successful tenderer will be refunded only after all the dues payable to the Corporation have been settled out of the Deposits held by the Corporation.
- 20) a) The Successful tenderer shall carryout the business for providing of Attenders and supply of 1/2 liter/1 liter Mineral Water bottles and CD Cassettes/Pen drive (Audio & Video) for Non A.C buses /Rajadhani A.C/LAHARI buses in _____ Depot of Khammam Region for a minimum period of (1) One year from the date of enter into agreement before he/she can seek termination of contract.
- b) In the event of the contractor seeking premature termination of contract within the stipulated 1 year period, the agent is liable to pay the monthly installments for the left over period of 1 year failing which the Corporation has the right to forfeit the Security Deposit.
- c) The Attender shall travel in the bus and during the course of journey, he has to sell the following items at the rates specified below. These items shall be procure by the contractor made available to the attender to sell in the bus.
- i) Chips/Wafers/Savories : Price fixed by the manufacturer.
- ii) Britannia Good Day biscuits, Marie Biscuits
Chocolates of Vijay Amul Parle, Nutrine - : Should not be sold over and above
Parry's brand only. Salt biscuits of Crack the Maximum Retail price
Jack, Monaco.,
- iii) Packed Cool drinks : -do-
- iv) Provide Cell phone and to collect the actual charges of the call.
- 21) In case the contractor fails to ensure to distribute 1/2 liter/1 liter Mineral Water bottles (which were supplied by Corporation) and supply of CD Cassettes / Pendrive the Depot Manager's concerned/ Dy.Regional Manager(O)/Dy.Regional Manager (M) concerned are empowered to impose a penalty upto Rs.500/- in each case.
- 22) In case contractor played the cinemas which are not having legality (i.e. piracy cinemas etc.) the contract will be terminated with 7 days notice duly forfeiting Security Deposit.
- 23) The Attenders provided by the contractor shall maintain good manner in the bus. In case any complaint received against attender the Depot Manager's concerned/ Dy. Regional Manager(O)/ Dy.Regional Manager (M) /Regional Manager concerned are empowered to impose a penalty up to Rs.500/- in each case in (2) occasions and continued the same attitude in (3) third time the contract will be terminated duly forfeiting the Security Deposit by giving One month notice.

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- 24) Corporation shall not be held liable for any loss or damage to the CD Cassettes/ Pen drive (Audio & Video).
- 25) On completion of the contract period shall become the property of the Corporation.
- 26) In case of termination of contract due to breach of Terms & Conditions of agreement CD/Pen drive and the contract shall have no right whatsoever on them.
- 27) The contractor shall not engage persons below the age of 18 years. The persons engaged by the contractor shall not have any right or claim whatsoever, for employment in TGSRTC at a future date.
- 28) The contractor shall Abide by All Labour Laws at the rates -prescribed by the Government of Telangana, from time to time., like payment of Minimum Wages, PF/EDLIF/ESI/Employer equal contribution/Weekly off shall be made in the presence of the TGSRTC Official - concerned.
- 29) The Agent has to supply proper uniform to the attenders and identity and plates also the worker at his own cost. No worker will be allowed without identity plate and uniform. The worker should contact the supervisor on duty at depot before and after spell of his duty and furnish the position from time to time.
- 30) The monthly bill of the contract amount shall be paid to the agent only after submission of proof about the payment of PF amount with matching contribution to each person engaged by the contractor together with the administrative and inspection charges , EDLIF ESI and any other recoveries that are to be made from the persons engaged by the licensee at the rates prescribed from time to time.
- 31) The agent is liable for any obligation arise of this contract in respect of Labour engaged by him.
- 32) The Agent has to maintain the Registers as required under Law and required by the Corporation and the same have to be produced for verification of the inspecting officials.
- 33) No compensation shall be paid by the Corporation for any injury or death of the workers engaged by the contractor within the premises of contract area. The contractor is liable to bear all expenses and compensation in such case. The contractor shall satisfy the TGSRTC the arrangements made by him to full fill his obligation arising out of this clause by way of an insurance policy.
- 34) The agent is liable to pay the damages, if any causes to premises of movable/immovable property of the Corporation by him or by his agents or representatives as determined by the Licensee. The Corporation shall have the right to recover such amount towards damages caused from the monthly remuneration or Security Deposit of the Contractor.
- 35) In case of Mis- behavior, assault on employees of the TGSRTC or his representatives/ workers will lead to imposition of penalty or termination of contract duly forfeiting the Security Deposit.

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- 36) The Agent has to produce certificate about his performance every month or or before 5th of every month from the Concerned Depot authorities on the satisfactory performance of the work for payment of monthly remuneration.
- 37) The licensee liable for termination in the event of the Agent failing to do the contract for which license is granted for a continuous period of (90) days which shall also carry necessary penalties and forfeiture of Security Deposit.
- 38) The agent shall adhere to all acts and law enforce applicable to his business and for any violation of such laws the sole responsibility lies with the licensee.
- 39) The No. of buses are likely be increased or decreased at any time.
- 40) In the event of any statutory authorities imposes any punishment like fine etc and if the Corporation is made a party in such penal action, the Corporation has the got the Authority to keep such amount due to the agent like remuneration / security deposit etc with it until it is proved to satisfaction of the Corporation that such penalty actions are closed. Such actions may also be reasons for termination of contract.
- 41) The licensee shall not engage persons as Attenders who are below 18 years and above 62 years.
- 42) The persons engaged by the licensee shall not have any right to claim whatsoever for employment TGSRTC at a future date.
- 43) The Security Deposit paid by the Contractor is liable to be forfeited in the event of non-commencement of work/service contract after depositing security Deposit begin the stipulated time as per the allotment order or breach of any of the terms & conditions of the tender form besides termination of contract.
- 44) The Agent shall pay all the taxes under Central & State Acts made there under applicable to the business. The Corporation is not liable for the penalties in view of the non-payment of taxes or default there in. Any default non-payment of taxes to the Statutory Authorities will cause termination of license.
- 45) "No enhancement of profit margin will be allowed on the corresponding increase in minimum wages, as and when the minimum wages are enhanced during the contract period."
- 46) No Tenderer can quote value less than the minimum value of work. The Tenderer who holds PF,ESI
Code and valid labour license under Contract Labour (Regulation & abolition Act, 1970) and the tenderer with at least ONE year of registration of Firm and experience for the same & similar nature of work (like provision of man power) with the appropriate authority will be given preference.
- 47) Tenderers, those who purchased the Tender Form, has only to submit the tender form, other-wise the tender will be rejected. The tenderers has to enclose a copy of their PAN CARD.
- 48) In case, there are more than one Tenderer quoting the same amount, allotment of contract shall be made on the basis of the Lottery and 1st Preference shall be given to Tenderers holding PF & ESI Code Nos..
47. The contractor should adhere to all acts and laws enforce applicable to his business and for any violation of such laws the sole responsibility lies with the license.

SIGNATURE OF THE TENDERER.

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48. In the event of any statutory authority imposes any punishment like fines etc., and if the Corporation is made a party in such penal action, the Corporation has got the authority to keep such amount due to contractor like remuneration/security deposit etc., with it until it is prove to the satisfaction of the Corporation that such penal actions are ceased. Such actions may also be reason for termination contract.
49. On the expiry of the period of license or on its termination as the case may be the contractor shall handover the equipments supplied by department if any to the unit officer of the concerned duly handing over the contract.
50. The contractor shall pay all the taxes including service tax under the Central and State Acts/Rules made there under applicable to the work. The Corporation is not liable for the penalties in view of non-payment of taxes or default therein. Any default, non-payment of taxes to statutory authorities will cause termination of license and vacation of premises.
51. The Tender Committee reserves the right to alter / modify the period of contract mentioned in the Tender Notice at the time of finalization of Tender.
52. All the above terms & conditions will form part of the agreement of the license and the contractor will be bound by the conditions in addition to any other conditions prescribed by the Corporation.
53. Income Tax as per the provisions of I.T. Act and other taxes if any will be recovered from the monthly payment and the contractor has to obtain the PAN Number from the Income Tax department and the same is to be produced.
54. No Tenderer can quote value less than the minimum value of work. The Tenderer who holds PF,ESI Code and valid labour license under Contract Labour (Regulation & abolition Act, 1970) and the tenderer with at least ONE year of registration of Firm and experience for the same & similar nature of work (like provision of man power) with the appropriate authority will be given preference.
55. If necessary the contractor shall arrange to remove the bed bugs from the buses.
56. In case of any dispute or difference arising on the terms and conditions of the tender or contract as the case may be, the decision of the MANAGING DIRECTOR, TGSRTC, shall be final and binding on both the parties.
57. The Contractor shall have rights to cancel the tender with out assigning any reason.

SIGNATURE OF THE TENDERER.